

Minutes of Grindon Parish Council Meeting

Wednesday 11th December 2019 at the Village Hall, Grindon, Staffordshire.

1 Present: Councillor G. Nutter (Chair) Councillors N. Distin, J. Austin, P. Botham, R. Tomkinson, P. Pickford, R. Spinks.

Apologies: None, all Councillors present.

2 Minutes of the last meeting Proposed by Councillor N. Distin, seconded Councillor J. Austin, that the minutes of the meeting held on Monday 13th November be accepted. Of those present in November; all in favour. The minutes were signed by the Chair.

3 Matters Arising

The Chair welcomed Councillor R. Spinks to the meeting and to the Parish Council. Councillor Spinks had with him the necessary forms to be a Parish Councillor and it was agreed that these would be checked and signed at the end of the meeting by other Councillors and the Clerk.

4 Correspondence received

Councillor Distin reported that a letter of thanks had been received from the Douglas Macmillan Hospice for the donation made to them by the Parish Council.

It was noted that although the fly-tipping had been reported by both Grindon and Wetton Parish Councils there was still some debris remaining adjacent to Larkstone Lane. Councillors expressed concern that if this was left then it may invite further rubbish dumping and the Clerk was requested to follow up with SMDC and ensure all debris is removed. Councillor Pickford suggested some practical measures to protect against further fly-tipping in the same location in the future.

The Clerk requested permission from the Chair, which was kindly granted, to present correspondence from the Peak Park addressed to another local Parish Council. The letter clarified that it is not possible for the Peak Park Enforcement system to prevent a holiday let being created from a residential property (in the way AirBNB works) unless there were noise or other disturbances from the guests staying in the property.

The Clerk had prepared new Parish Council standard documents based on templates provided by the National Association of Local Councils (NALC). The Chair commented that although it was clear why such lengthy documents may be appropriate for large Town or County Councils a small rural parish needed something more succinct and asked the Clerk to summarise the important points in the documents for adoption by Grindon Parish Council. These documents include Financial Regulations, Standing Orders, Complaints procedures and employment policies. Councillor Botham took a copy, agreed to look closely at the Financial Regulations and make proposals to the Parish Council for the financial limit figures to be signed off in that document.

The Parish Council noted that work on the cattle grid on All Saints Lane behind that Church is still not done. Also that the edge of the carriageway on Parsons Lane on the moor is falling away, and this situation is being exacerbated by the current roadworks.

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5 Planning Matters

NP/SM/1119/1223	Greenhead Cottage Pot Hooks Lane Butterton	Extensions and alterations	02 Dec 2019	Parish Council has no objections - unanimous vote
NP/SM/1019/1136	Big Hillsdale Cottage Hillsdale Lane	Lawful Development Certificate for an existing use - Occupation of dwelling in breach of condition 3 (holiday use condition) attached to NP/SM/1082/83 dated 13th September 1982.	07 Nov 2019	No input required from Parish Council for this type of application

6 Financial Matters R.F.O. Councillor Distin handed recent Bank Statements and the Community Account cheque book to Clerk Stephen Mansfield during the meeting: The Parish Council's current financial position is summarised in the table below;

Account	Date	Cheque or Receipt No.	Description of entry	Amount	Balance
Business Premium	29/11/19	Statement	Closing Balance		+£1.46
Community	19/10/19	Statement	Opening balance		+£3047.16
"	12/11/19	100756	Hire of Village Hall	-£96.00	+£2951.16
"	19/11/19	Statement	Closing Balance		+£2951.16
"	(Uncleared)	100757	Macmillan Donation	-£20.00	+£2931.16
"	04/12/19 banked	Credit slip 100109	Receipt for lengthsman scheme from SMDC	+£400.00	+£3331.16
All Accounts	11/12/19		Estimated by the Clerk	TOTAL	+£3332.62

No further payments were issued in this meeting.

Application for VAT claim to be made using VAT126 system by Councillor Distin, Responsible Financial Officer. The Clerk offered his assistance if required.

Documents for budgeting and precept approval to be prepared before next meeting.

7 Projects.

Play area checks; The Chair reported to the meeting that he had checked the play area and found everything to be in order.

Machinery/equipment checks, including engine test, had been completed by the Chair. Village Trees; Horse Chestnut tree has been felled and is in process of removal to be followed by planting of new saplings.

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8 Any Other Business

The Chair and Councillors have checked and will again continue to clear the gullies in All Saints Lane alongside the village field.

The lengthsman has notified the Parish Council that he will probably not be able to continue with the duties next year. The Clerk was requested to send a letter of thanks to him and to prepare a tender document to find a replacement lengthsperson.

A Parish Councillor, on behalf of a resident, enquired about the status of the alcohol consumption license for the Village Hall. It was noted that there is a license in place covering ten evenings per annum and that there is a designated responsible person for the license.

Date of the next meeting: Wednesday 15th January 2020. Meeting closed at 21.00hrs

Minutes taken and prepared by Stephen Mansfield (Clerk and Proper Officer).