

**DRAFT ONLY - Not yet approved by the Parish Council
2019/11**

**Minutes of Grindon Parish Council Meeting held on Wednesday 13th November 2019
at the Village Hall, Grindon**

1 Present: Cllr G Nutter (Chair) Cllrs N Distin, J Austin, P Botham

Apologies: Cllr R Tomkinson, P Pickford

2 Minutes of the last meeting Proposed by Cllr Nutter, seconded Cllr Distin, that the minutes of the meeting held on Monday 7th October be accepted. Of those present in October; all in favour.

3 Matters Arising Cllr Botham declared an interest in the planning application NP/SM/1019/1144 The White House, Grindon.

The new Clerk, Steve Mansfield, was welcomed by the Chair and Parish Councillors. The new Clerk thanked the Chair and Councillors for giving him the opportunity to serve Grindon Parish Council and for changing the usual day of the monthly parish council meetings. Councillor Botham handed the Clerk an Instruction Sheet covering the Fire Safety Procedures in the Village Hall and explained them to the meeting, including recent changes to the fire assembly point and that the building adjoined a house, the residents of which were also under the same safety procedures. Councillor Botham showed risk assessment documents for activities in the village Hall which he held on file and kept updated when any changes occurred or work was done on the premises. The Clerk and other Councillors thanked Councillor Botham for that safety induction.

It was agreed that the new Clerk would update all the Parish Council standard documents required, which would include Standing Orders, Financial regulations, Employment Legislation documents and residents complaints procedures. These would be submitted to the Parish Council prior to the next meeting for formal approval during that meeting. They would then be added to the Grindon Parish Council website.

New Parish Councillors; at the September meeting of the Parish Council, two residents were offered the opportunity to be co-opted onto the Council. This was taken up by Cllr Paul Botham who was duly co-opted at the 7th October meeting. The other candidate did not respond.

The Parish Council has now received a letter of application from a Grindon resident. After discussions resulting in unanimous approval of this application, the Clerk was instructed to write to the resident enclosing the appropriate co-option documents and requesting that he attends the next meeting for final completion of his application.

Correspondence received

SMDC Fly tipping along Larkstone Lane was reported to SCC by Cllr Distin on the 8th October and assigned reference number JMXQTWFP. It was thought that some of the debris has already been removed but not all of it.

SCC – Changes to the parking charges were noted.

SPCA Bulletin and AGM 2nd December Noted but no one present can attend due to time of day and distance from N. Staffs area.

MP Broadband letter to residents Noted

PDNP Bulletin and news - Noted

Grindon Old School New Management Committee request re: kitchen refurbishments; The kitchen will be brought up to modern hygiene standards, the floors, walls, ceilings and internals will be totally refurbished. No planning permission or building regulations approvals are required. It was resolved by a unanimous vote that the Parish Council fully supports and gives formal permission for this project to proceed..

5 Planning Matters

Councillor Distin reported to the meeting that documents had been received from the PDNPA informing that recent applications had received decisions as follows;

NP/SM/0819/0863 Hawthorn Cottage granted with conditions.

NP/SM/0719/0780 Manor Farm Listed Building Consent PDNP committee 8 November 2019

A new application had been notified;

NP/SM/1019/1144The White House, Grindon. Proposed garage with store. Councillor Botham had declared an interest in this application at the beginning of the meeting and withdrew from the room during the discussions. It was resolved that the Parish Council has no objections to this application.

6 Financial Matters Bank Statements:Community Account: £2951.16

Business Saver Account: £1.46

Precept received of £1300.

Application for VAT claim to follow.

7 Projects.

Play area checks; The Chair reported to the meeting that he had checked the play area and found everything to be in order.

Machinery equipment checks; It was noted that it was time to check antifreeze in Mower engine and the Chair agreed that he would do so.

Village Trees; There is evidence of Ash Die-back in the trees on Flakes Lane. Plans are being made for removal of the damaged chestnut tree. Residents are asked to help identify suitable places in and around the Parish for planting saplings.

8 Any Other Business

The Chair and Councillors have checked and cleared the gullies in All Saints Lane alongside the village field. The Clerk was requested to report a blocked drain next to the Old Cavalier building adjacent to the school bus pick up point. Water is running across the road and will freeze creating a serious safety hazard.

The new clerk has opened a Grindon Parish Council website at www.grindon-pc.org. The costs of this were discussed and are currently around £25.00 per year. It was agreed that links would be added to the website to SCC Library Bus timetable, Highways Fault reporting, SMDC Fly-tipping reports and elections. PDNPA – planning portal.

Date of the next meeting: Wednesday 11th December 2019.

Meeting closed at 21.42hrs

S.Mansfield (Clerk and Proper Officer)