

# Grindon Parish Council

## Notice of Meeting

A meeting of the Grindon Parish Council is to be held  
8pm Monday 2nd September 2019 at the Village Hall, Grindon

## Agenda

### **Apologies**

### **Minutes of the last meeting**

### **Matters arising**

SMDC Code of Conduct training session 3<sup>rd</sup> September (2-4pm).

Review of Polling Districts, Polling Places and Polling Stations by SMDC ends 23<sup>rd</sup> September.

Parish Assembly

SCC cattle grid report; PDNP query re: BT phone box closure consultation;

### **Correspondence received**

PDNP Planning Bulletin; SCC; SPCA 'Safer Communities CIC' Waste Reduction Fund.

Request for Parish Councillor application

### **Planning Matters**

Levens Planning Inspectorate Appeal: permission granted.

**NP/SM/0619/0639** Lows Farm, Grindon. Replacement of 2 existing, approved stable blocks with an American barn, to be located in the same position (private use). Application details received after July's meeting.

**NP/SM/0719/0780** Manor Farm, Grindon. Listed Building Consent - replacement windows in north and south elevations.

**NP/SM/0819/0863** Hawthorn Cottage, Grindon. Erection of Agricultural Building replacing previous structures; re-surfacing of existing menage (for agricultural storage), erection of dog kennel and landscaping (Retrospective).

### **Financial Matters.**

Bank Statements: Community Account: £1795.16 Business Saver Account: £1.46

Audit of draft accounts 2018/19 performed and advice received; Accounts available to view.

Certificate of Exemption to MAZARS 29/07/19; invoice £48 (inc.VAT) required payment asap.

Clerk: expenses £10 for new padlock; cost of additional keys for filing cabinet.

**Projects** Play area checks

**Any Other Business**

**Date of next meeting** Monday 7th October 2019

N Distin Temporary Clerk to Grindon Parish Council

## **SPCA 4 July**

### **Staffordshire County Council: Air Aware Staffordshire campaign**

The Air Aware Staffordshire communications campaign is part of the efforts to reduce air pollution in 16 Air Quality Management Areas (AQMAs) across Staffordshire and Stoke-on-Trent.

The communications campaign, launched on 20<sup>th</sup> June, focuses on one small action per month and encourages people to 'pledge' to carry it out by showcasing people already doing it. Media and social media will be used to communicating messages, including counteracting some widely-held myths. These individuals will be developed over the lifetime of the campaign to travel even more sustainably. <http://airaware.doingourbit.info>

22 July

Dear Sirs,

We have been appointed by the new owners of Hillsdale Hall to over-see the repairs and refurbishment of the building. As a part of this, we are required to develop a Heritage Statement on the building and at present we are collecting as much historical information as possible on the building, its inhabitants and social history.

I write to see if you might be able to provide or put me in contact with anyone local who might be able to assist in this matter. We have already consulted the various Staffordshire Archives and online resources, but often information is held by individuals/bodies within the locality, which can prove more valuable.

If you are able to offer any assistance in this regard, we would be very grateful.

Kind regards-- Tom Crooks

BA(Hons), MArch., PG. Dip. (Arch), RIBA., AABC., ACArch.

## **11 July Update from Jane Moore, Head of Legal, NALC**

### **Use of secret ballots**

We have recently advised on the use of secret ballots in decision making. Paragraph 13 (1) of Schedule 12 to the Local Government Act 1972 for England and paragraph 29 (1) for Wales states "*unless otherwise provided by the council's standing orders the manner of voting at meetings of a community council shall be by a show of hands*". NALC's Model Standing Orders (3s for England and 3r for Wales) confirm this requirement. Councils cannot just decide to do a vote by secret ballot unless permitted to do so by their Standing Orders and to change standing orders to permit the use of a secret ballot requires written notice.

LTN 5 also gives NALC's view that it is difficult to envisage the circumstances which warrant a secret ballot, which would invariably attract scrutiny as to its purpose and validity. LTN 5 also makes the point that a secret ballot will not eliminate a risk of legal challenge to a resolution on the basis of predetermination or bias by councillors.

### **The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – update**

Further to April's legal update and as confirmed recently by Jonathan Owen, the government has now issued a model accessibility statement. Legal Briefing L09-18 (copy attached) has been updated to include the link.

### **Public participation – naming individuals?**

This issue came up recently as a member of the public informed their council of their view that persons speaking at council meetings should be identified in the minutes. NALC Legal's view is that minutes are not a verbatim records of a council meeting. Names are personal data for GDPR purposes and personal data has to be processed lawfully. It is a matter for a council if it chooses whether to name members of the public speaking or refers to them as "a resident" for

example. Where councils do choose to identify members of the public, it would be prudent for them to exercise discretion and ask persons intending to speak if they would prefer their names and addresses not to be recorded in the minutes. The same principles would apply to the personal data of members of the public who contact the council in other ways.

## **Safer Communities CIC** Community Wellbeing Fund

Safer Communities CIC recognise that like many issues and challenges faced by local people the answers and solutions can often be found there too. More often than not it is local people who have the answers - the challenges of crime, anti-social behaviour, health and wellbeing and social isolation have all benefited from the innovation and dedication of local communities which is why...

**We want community groups and organisations to help us increase health, safety and wellbeing in their own communities. To help you along the way we are going to be awarding ten projects £500 to help your ideas get off the ground.**

Previous projects include purchasing equipment for a cooking project, buying gardening tools for a community garden, purchasing high visibility vests and litter picks for a community tidy up group. Whatever it is you need – we will need to know how it will impact on the people you aim to work with.

Please check our Funding Guidelines (attached) to make sure you and your project is eligible before applying. To request an application pack then email us at [safercommunitiescic@staffordshirefire.gov.uk](mailto:safercommunitiescic@staffordshirefire.gov.uk).

To apply please fill in the Application Form and email to [safercommunitiescic@staffordshirefire.gov.uk](mailto:safercommunitiescic@staffordshirefire.gov.uk). Please note the next deadline is 30<sup>th</sup> September 2019.

Please note that funding will be allocated as fairly as possible throughout the county so when you get in touch please let us know when your project will be based so we can advise.

25

July

## **Safer Communities CIC** Waste Reduction Fund 8 aug

**Do you have a Staffordshire based project that inspires people to do the right thing with their waste? Do you have an idea on how to help your community recycle, reuse or reclaim materials? Does your community group or organisation encourage the reduction of single use plastics?**

Safer Communities CIC are working in partnership with Staffordshire Fire and Rescue Service to help reduce waste and single use plastic within the county with the aim to help to reduce the ever growing waste fires problem.

Through our Waste Reduction Fund for Communities, you could receive a £500 cash boost or in kind resources up to the value of £500 to help bring your ideas to life. We also may be able to provide volunteers or connect you with community groups in your area to help maximise your project outcomes.

To be eligible your project must demonstrate one or more of the positive impacts on the environment below;

- **use of recycled, reused or reclaimed materials to benefit the community environment** .... for example a community greenhouse made out of recycled water bottles or community raised beds for growing veg made out of recycled pallets. Maybe you could use recycled materials to make a bug hotel, or turn a disused phone box into a community library or swap shop.
- **a project which helps to protect and preserve community resources** ... maybe you could organise regular litter picks, a community river clean up, tidy up and regenerate a local field or park?
- **enhancement of local environments** ... turning grass verges or roundabouts into wildflower meadows, adding bird feeders to local parks, putting recycling facilities in areas which are prone to litter.
- **encourage the reduction of single use plastics and/or demonstrate the re-use of plastics before disposal** ... for example you could remove plastic cups from water machines and introduce reusable water bottles, encourage people to use plastics again before throwing away, think of a community project which turns single use plastics into something beautiful <https://www.boredpanda.com/plastic-bottle-recycling-ideas/> has loads of ideas to get your creative juices flowing.

**raise awareness on the world's pollution problem and promote change within your**

**community** ... could you put on recycling workshops, plastic craft sessions, reduce fast fashion by arranging a community fashion swap?

We want to help small projects make a big difference to their local communities. If you think your project could inspire your community to increase the amount of waste they reuse and recycle, we want to receive your applications today.

Please check our Funding Guidelines to make sure you and your project is eligible before applying.

To apply please fill in the Application Form and email to [safercommunitiescic@staffordshirefire.gov.uk](mailto:safercommunitiescic@staffordshirefire.gov.uk). Please note the next deadline is 30<sup>th</sup> September 2019.

Please note that funding will be allocated as fairly as possible throughout the county so when you get in touch please let us know when your project will be based so we can advise.

## **Tree Charter Newsletter 15 Aug**

[July's Tree Charter newsletter](#) was published this week and sent to all of our tree charter branches. NALC has partnered with The Woodland Trust and The National Union of Students to promote ten principles of protecting green spaces and trees in local areas. The newsletter highlights case studies from three excellent local councils: Falmouth, Loughton and Bishop Waltham. A date for your diary is 30 November, the annual tree charter day, where we encourage as many people as possible to plant trees around the UK. You can apply for free trees through **The Woodland Trust**.

If you would like to find out how your council can get involved then head over to our [website](#), where there is plenty of supporting material and guidance. If your council is doing good things with trees please contact [claire.goldfinch@nalc.gov.uk](mailto:claire.goldfinch@nalc.gov.uk)

On Saturday, 17 August 2019, 17:04:15 BST, p.e.botham@btinternet.com <p.e.botham@btinternet.com> wrote:

Hi Nicola

I was just wondering if there is still a potential vacancy for the Parish Council available? Having now retired, I have a bit more time on my hands and would like to apply for a position on the council if one is available.

Regards

Paul Botham

Peak District National Park Policy Planner replied

Thanks for your enquiry. For the record, the comments we previously made on both these boxes in 2016 are below. We stand by our original comments. The K6 boxes are what are termed cultural heritage assets and we would strongly object to their removal. Obviously that doesn't extend to the service in the box unless a community has made a strong case to retain the service. In some areas the mobile phone coverage is still not good but we would defer to the community on that point as they know about mobile phone coverage better than us.

01538304211 JCN HILLSDALE LANE , PARSONS LANE, GRINDON, LEEK, ST13 7RJ. This is K6 box in a sensitive location. The Authority would object to the removal of the box.

01538304382 ADJ GRINDON PRIMARY SCHOOL , GRINDON, LEEK, ST13 7TP. This is K6 box forming part of a cluster of street furniture including a red post box. The Authority would object to the removal of the box.

I hope that helps with you enquiry but come back to me if anything is unclear

## **June Meeting**

## **'Pledge, Protect, Connect' event for the Year of Green Action**

Would you like to live a more eco-friendly lifestyle...but not sure where to start?

For inspiration, look no further than the Pledge, Protect, Connect event at the Nightingale Centre, Great Hucklow on Saturday 13th July.

The free event, hosted by the Peak District National Park Authority, is from 10.30am to 3pm. Celebrating the Year of Green Action, it will bring together people who are already making a difference for the environment and those who would like to do more.

There will be speakers from local community groups and from further afield, along with stalls, displays, activities and a children's play area.

Peak District National Park youth development officer, Carina Humberstone, said: "We'd love people of all generations to come together to inspire and to be inspired. We'd like people to make a pledge to do something positive for their environment – and in turn we pledge to follow this up with practical help and community grants for community groups and parish councils in the National Park to bring ideas to life."

Speakers include Mike Joseph, of Bradwell Community Hydro, Neil Cutts, of Plastic Free Communities / Surfers Against Sewage and Kate Harrison from Ashton Hayes in Cheshire, which aims to become England's first carbon neutral community.

The Year of Green Action (YoGA) is about connecting people all around the country with nature and showing how everyone can take positive action to improve our environment.

Everyone is welcome to attend the event, for all or part of the day. There are a limited number of stall/display spaces available. For more details, please visit <https://www.peakdistrict.gov.uk/looking-after/living-and-working-your-community/green-action> or email [adele.metcalf@peakdistrict.gov.uk](mailto:adele.metcalf@peakdistrict.gov.uk) / [carina.humberstone@peakdistrict.gov.uk](mailto:carina.humberstone@peakdistrict.gov.uk)

25/06/19 Thank you for contacting the Peak District National Park Authority.

I write with reference to your tree enquiry, our reference ENQ/36568

Please take this email as approval to carry out the following tree works at:

Location: Land by the side of the Car Park Church Avenue Grindon

Description of work: Fell 1x Horse Chestnut and replace with same species (standard size)

All works to be carried out to BS3998:2010

Yours sincerely

Tree Conservation Officer Cultural Heritage Team Peak District National Park Authority  
Tel: 01629 816200

Email:customer.service@peakdistrict.gov.uk

**Geoff Smith**

Tree Conservation Officer01629 816217

Geoff.Smith@peakdistrict.gov.uk

10/06/19

Many thanks for your email and your comments. I shall update the Grindon Parish Statement to reflect them. The distance to a GP is taken from the NHS website. I will check how they refer to this distance, whether it is as the crow flies or by road.

The parish statements will be updated when the 2021 census data is released.

For more information about the designation of the Conservation Area please contact Anna Badcock (Head of Heritage and Conservation) [anna.badcock@peakdistrict.gov.uk](mailto:anna.badcock@peakdistrict.gov.uk) who will be able to help you on this matter.

20/06/19

Please find attached the Parish Statement for Grindon.

**We are informally consulting on parish statements. This is an initial engagement stage with parishes and local communities to help shape a series of parish statements we are proposing.**

We have prepared parish statements for the majority of parishes within the Peak District National Park. They are 'living' documents that can be regularly updated by parishes and us to reflect changes when they occur. Some statements are shared between parishes which is a result of how the census 2011 data is mapped.

**The purpose of the statements are:**

- to understand parish dynamics
- to inform the Local Plan review and planning matters in general
- for parishes to use as a platform for their vision/aspirations
- for parishes to use as a planning tool for the future and to guide planning related matters
- to help access funding for community projects
- additionally a parish statement could be the starting point to preparing a Neighbourhood Plan.

These statements are **DRAFT**. There are gaps where information is missing. Please help us complete these sections. You can also suggest additions or amendments which would benefit from a parish perspective to improve the statement. If you have any photos to use in the documents, please send those to us.

With regards to distance to nearest services, if missing, this will be updated by us.

Potential for affordable house – does your parish have any outstanding affordable housing needs and do you know of any potential sites in your community? Please submit a site plan and address to help us identify them. Do you think your community is thriving? Please let us know why it is/isn't.

Please send this email and attached parish statement out to your community to comment on.

Submit your feedback (referencing your parish statement) to [policy@peakdistrict.gov.uk](mailto:policy@peakdistrict.gov.uk) by July 31<sup>st</sup> 2019.

We are looking forward to receiving your comments.

**The Policy and Communities Service Sarah Welsh** Sustainable Communities Policy Officer 01629 816234

Sarah.Welsh@peakdistrict.gov.uk

**SPCA Bulletin 13/06 19 VE Day 75** Organisers of VE Day 75 next year have announced more details of planned activities taking place over the weekend of 8<sup>th</sup> to 10<sup>th</sup> May 2020, and are encouraging all parish and town councils to get involved.

Given the important role local councils play in bringing communities together to mark significant national events, Pageant master Bruno Peake has written a letter with more details and is asking our sector to help celebrate the 75th Anniversary of VE Day next year.

Registration for those expecting to participate is via [www.veday75.org](http://www.veday75.org), and this will allow organisers to keep in touch with you, update you on progress, enable you to download materials as well as inform the media of your involvement nearer the time.

## SPCA Bulletin 20/06

### Tree Charter

A date for your diaries! As you know, NALC is a partner in the Woodland Trust's Tree Charter project, and I attended their strategic board meeting on 13 June. This year's Tree Charter Day will be held on 30 November with a planned mass planting. You can find out more about how to get involved in the Tree Charter on the project page on the NALC website [here](#), can I encourage you to sign the Tree Charter [here](#), and do let us know at [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) about any of your trees and woods related activity or projects so we can share and celebrate it.

## SCC The 'People Helping People' Fund

Despite dramatically reduced funding which means that Staffordshire County Council cannot do everything it once did, or would like to do, we can still make Staffordshire a great place to live and work. This means the county council and all of our communities need to work together differently, where the county council continues to focus on fulfilling its legal obligations and supporting the most vulnerable people in our communities, and communities do more for themselves and others.

Whilst we're living longer lives, we're not all living healthier and independent lives, with far more people needing very expensive social care later in life. But some of this can be avoided if people are able to do more to look after their health and wellbeing. Children have the best start in life when they grow up in a safe and happy home and with their own parents. Unfortunately, more children are in care than ever before and we would like to see communities supporting each other to reduce that need.

County councillors in Staffordshire will be looking for projects to invest in which will help people to get support in their local community in a way that suits the local community, and each has a fund of £2,500 specifically allocated for such projects to share on a match funding basis. In those places where there isn't as much support for people locally, we want our money to help to create something new - and in places where there is already lots going on, we want to invest in growing even more.

If you are part of a group and are hoping to run a project that will make a real impact on people's health and wellbeing or on children and families who need a little extra support, this fund is a fantastic way to receive some additional financial support to get you on your way. Apply on-line <https://apps2.staffordshire.gov.uk/WEB/PHPFund/>

**SMDC 19/06**

I wish to advise you that the following Code of Conduct Training Sessions have been arranged.  
Both Parish/Town Councillors and Clerks are welcome to attend.

24 June 2019 OR 3 September 2019 2 p.m. – 4 p.m. Council Chamber, Moorlands House

I would be grateful if you could let me know if you are planning to attend either of the sessions. [sally.hampton@staffs Moorlands.gov.uk](mailto:sally.hampton@staffs Moorlands.gov.uk)